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Board Meeting Agenda
August 2, 2022 from 4:30 – 6:30 p.m.
430 Beacon Lite Rd., Suite 150, Monument, CO 80132

I.   PRELIMINARIES
        A.   Call to order
        B.   Roll call
        C.   Welcome to guests
        D.   Pledge of Allegiance
        E.   Public Comment

II.   APPROVAL OF AGENDA

III.   CONSENT AGENDA
        A.   Approval of June 2022 Board Meeting Minutes
        B.   Approval of Matters Relating to Personnel

IV.   ACTION ITEMS
        A.   2021-2022 Supplemental Budget – Annette Ridgway

V.   DISCUSSION ITEMS
        A.   Q4 Scorecards – Dan Snowberger
        B.   Student Information System – Dan Snowberger
        C.   Policy Review – Ken Witt
        D.   Board Retreat – Ken Witt

VI.   BOARD REPORTS
        A.   Education and Operations
        B.   Finance

VII.   ADJOURN

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Annette Ridgway

Title of Agenda Item: Approval of Matters Relating to Personnel

Item Type: ☒ Consent Agenda ☐ Action ☐ Discussion ☐ Information

Background Information, Description of Need:

To gain Board of Directors approval for personnel changes.

Relevant Data and Expected Outcomes:

Retirement:
- 6/30/22– Kindra Whitmyre, Director of Education and Operations

Recommended Course of Action/Motion Requested:

Be it resolved, that matters relating to personnel be approved as recommended by the administration.

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Annette Ridgway

Title of Agenda Item: 2021-2022 Supplemental Budget

Item Type: ☒ Action ☐ Information ☐ Discussion

Background Information, Description of Need:

C.R.S. 22-44-110 (5) states, "After January 31, the board shall not review or change the budget except as authorized by this article; except that, where money for a specific purpose from other than ad valorem taxes subsequently becomes available to meet a contingency, the board may adopt a supplemental budget for expenditures not to exceed the amount of said money and may appropriate said money therefrom."

Relevant Data and Expected Outcomes:

During audit fieldwork, the audit team determined that School Startup Loans are material and require treatment according to Government Accounting Standards. The 2021-2022 Supplemental budget is revised to reflect the following change in accounting treatment for School Starup Loans:

- The cash outlay for School Startup Loans is recorded as Expense rather than Loans Receivable. Result-$500K Expense increase. Additionally, this treatment negates the need for a Fund Balance Reserve to cover School Startup Loans. Result-($300K) decrease to Assigned Fund Balance Reserve.

- Repayments of School Startup Loans are recorded as Earnings on Investments Revenue rather than reductions to Loans Receivable. Result-$166.5K Revenue increase.

Recommended Course of Action/Motion Requested:

A motion is requested to adopt the revised 2021-2022 Supplemental Budget as presented.

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Dan Snowberger

Title of Agenda Item: V(A). Q4 Scorecards

Item Type: ☐ Action   ☐ Information   X Discussion
                                                              (Report)

Attached are the scorecards for Quarter 4. As you know, each quarter considers different measures so we encourage that you review each scorecard carefully. This scorecard does take into account the last site visit conducted at the school site last school year.

This quarter's scorecards includes "Academic Improvement of Continuously Enrolled Students" looking at comparative measures from those students who attended during the 2020-21 school year and returned to those schools through the end of the year 2021-22. We looked for one and a half year's growth in that period of time to quantify "adequate growth." Many of these tests lack the preciseness as students begin to achieve at higher levels, which leads some students not to be counted for 2 years growth.

I am excited to discuss a draft scorescard process for 2022-23 with you. A sample is being attached and does have some significant shifts in format with an executive summary page. This is work in progress but I look forward to discussing this with you following any questions on Q4 scorecards.

The new system up for discussion would have a Q1 & Q3 Progress report recognizing that not much new data has become available at these points during the school year. These progress reports will include a brief summary of efforts to address areas where growth is needed. Q2 and Q4 will reflect a scorecard much like the attached sample. These scorecards have been developed based on discussion and feedback from our school leaders and our BOCES team.

These proposed changes will of course be based on your feedback and direction.

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Dan Snowberger

Title of Agenda Item: V(B). Student Information System

Item Type: ☐ Action   ☐ Information   X Discussion
                                                                   (Report)

      As the school year wrapped up and we analyzed the challenges of state reporting utilizing individual school submitted spreadsheets for each of the required state submissions, we embarked on a journey to explore Student Information Systems that would allow easier and more accurate management of student and staff data required by the State of Colorado. During our investigation, we looked at four products: Infinite Campus, PowerSchool, Alma, and Synergy. All of these vendors submitted proposals and detailed negotiations ensued to ensure that the proposal was a fiscally tight as possible.

      Following much discussion on the part of our entire team, we have moved forward with Synergy, a SIS currently being used by Mesa County 51 and Poudre School District. This system is a robust, 21st century system that will lessen the burden on our school leaders and provide our Data Analyst the ability to access information on all students and staff who currently work in BOCES authorized schools. In addition to Synergy being one of the most robust platforms, it also was the most fiscally sound product being the lowest overall cost of all four products reviewed.

      The implementation of a new Student Information System usually begins in the late Winter for use in the following school year. We are on a rapid timeline with a lot of heavy lifting taking place on the part of our Data Analyst and our overall team. While our initial focus will be on the State reporting feature, this product offers many features that will be able to support our schools including gradebooks, scheduling, and communication features. Overall, the feedback from school leaders has been extremely positive and they are all anxious to access its many features.

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We are hopeful that our data conversion process will be almost complete by August 15 and that school leaders and essential staff will have access prior to the start of their school year. Again, this is a heavy lift but one well worth it based on the long term benefit of managing our growing school portfolio.

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Ken Witt

Title of Agenda Item: (V. C) Policy Review

Item Type: □ Action   □ Information   X Discussion

Background Information, Description of Need:

In an effort to maintain compliant, relevant, and effective policy, Education reEnvisioned has formalized an annual review process of Board Policy and Operating Procedures. In each of the coming few board meetings, one or two policy update recommendations will be brought to the board each meeting.

Relevant Data and Expected Outcomes:

There is an inconsistency in board policy concerning sick leave pay-out on termination between PERA and non-PERA staff. Staff recommends striking one sentence in Board Policy 7J, Staff Sick Leave, to whit:

7J. Staff Sick Leave

The Board recognizes that there may be times when an employee is unable to fulfill the duties of his/her position due to illness. Therefore, paid sick leave is provided for full time employees in accordance with this policy.

Paid sick leave may be accumulated up to 90 days at the rate of 12 days per year. Sick leave may be taken for personal illness, personal medical appointments or for the necessary care and attendance of a member of the employee's immediate family.

For sick leave purposes, the term "immediate family" shall be defined as spouse, partner in a civil union, children and parents. Exceptions may be made by the executive director.

Employees do not cash out unused sick leave upon termination of employment. Sick leave is income protection for active employees.

~~An employee who is eligible for retirement in accordance with the Public Employees Retirement Association shall be paid $100.00 for each accrued sick day not taken.~~

Evidence of illness may be required for approval of sick leave pay.

Sick leave shall not apply during vacation leave, paid holidays or leaves of absence.

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Adopted 10-17-17

LEGAL REF.:
- C.R.S. 14-15-101 et seq. (Colorado Civil Union Act)

CROSS REF.:
- GBGF, Federally-Mandated Family and Medical Leave

Recommended Course of Action/Motion Requested:

First reading, no motion is requested at this time.

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BOARD of DIRECTORS MEETING AGENDA ITEM COVER SHEET

Board Meeting Date: August 2, 2022

Prepared by: Ken Witt

Title of Agenda Item: (V. D) Board Retreat

Item Type: □ Action □ Information X Discussion

Background Information, Description of Need:

The BOCES board desires to hold a board retreat to review Mission/Vision, discuss strategic initiatives and give all board members an opportunity to interact regarding the organization. The board has agreed on a retreat date and time.

Sep 23, 2022
9AM – 12:30PM
The Hideaway, Monument, CO

Lunch will be served. This is a very nice, affordable venue, which we have used the past two years. A photographer is scheduled to join us to take board and staff photographs.

Relevant Data and Expected Outcomes:
A facilitator will be secured by staff. An agenda reflecting the broad aim for the retreat will be developed with the facilitator, approved by the board president, and shared well in advance of the retreat date.

Recommended Course of Action/Motion Requested:
No motion is requested.

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